



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: May 25, 2018

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

On Monday, May 28, 2018 all Village offices will be closed in observance of the Memorial Day Holiday.

It is with great sadness that we say goodbye to our Police Chief, Nicholas Wollschlager, whose resignation is effective on June 3rd. We wish him all the best in his new position in another city and all his future endeavors. In his years in Biscayne Park, I have personally had the honor of working with him both as an officer and Chief. He brought to our Village a level of integrity, intelligence, common sense, strong work ethic and a genuine caring for our residents that will be hard to replace.

As an Interim Chief, we welcome Luis Cabrera to make this transition as seamless as possible. Mr. Cabrera retired from the City of Miami after a distinguished career as Deputy Chief of Police. His first day will be Tuesday, May 29th, and please join me in welcoming him to the Village.

- **Comprehensive Annual Financial Report (CAFR):**
The 2016 audit is expected to be completed within the next week. Immediately following, we will begin the 2017 audit.
- **FINANCE:**
In addition to the information above, all payroll and payables are current. Worked on the Sanitation budget. Continuing to work with Auditors on the 2016 Audit. Work continues on preparing the 2017 books so we can begin the 2017 Audit as soon as 2016 is complete.
- **CODE:**
Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation for cases not in compliance. Assisting residents in person and on the phone with respect to the notices they receive or questions they have.



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Performing lien searches. Also, we have been working together to get the department up to speed as this will be ongoing.

Presented cases and follow-up for the May 22, 2018 Code Board Meeting.

Enforcements by Category for this week:

Admin Citations Issued: 8

Closed Cases: 13

Notices to Appear: 2

Orders of Enforcement: 8

Total New Cases Opened: 31

Report Totals for this week:

Address display – 1

Admin citation – 2

Dirty awnings – 0

Driveway/apron/swale – 0

Inoperable/abandoned vehicle – 0

Landlord/tenant permit – 0

Landscaping – 0

Objects in swale/r-o-w – 1

Painting exterior – 0

Permit expired – 12

Permit required – 4

Roof cleaning – 5

RV/trailers – 0

Watercraft storage – 0

- **POLICE:**
Police Department's Statistics for the Period
Total Cases: 23

Total Cases by Category

Alarms: 8

Assists to Police Agencies: 1

Suspicious Person/Vehicle: 2

Sick or Injured Person: 1

Information/Non-Criminal Investigation: 8

Residential Burglary: 3

Significant Activity: 3



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Three residential burglaries occurred in the area between the 11100 block to the 12100 block between NE 11th PL and NE 12th Ave. Little to no forced entry was observed at the three scenes, with two residents reporting no items taken. One resident stated that cash and a necklace was taken from their scene. Detective Bureau is investigating all leads on these cases.

- **PARKS & RECREATION:**

Parks and Recreation Manager updated vending machines to accept debit/credit cards and phone payments. Worked on Summer Camp prep with Golden gates. Met with two vendors for recreation center painting quote. Newsletter formatting and prep. Weekly ground and building maintenance.

FOLLOW THE LINK TO SEE OUR IDEA FOR THE MIAMI FOUNDATIONS PUBLIC SPACE CHALLENGE

<http://www.publicspacechallenge.org/place/529584>

DO NOT FORGET TO PRESS THE LIKE BUTTON and/or leave a comment in support!!! Thank you!

- **PUBLIC WORKS:**

Public Works staff completed their routine daily and weekly tasks. Removed broken and hanging limbs on several medians. Cut and removed several dead trees in means on 117th, 118th & 119th Streets. Repaired pothole on 113th Street, mowed Rec. Center field and Village Hall.

Supervisors also met with Mark Torok of the Florida Forestry Service to complete grant inspection requirements. Information provided allowed us to submit for grant reimbursement.

- **ADMINISTRATION:**

Manager has worked with Finance and Auditors this week providing answers and materials to the Auditors to complete the 2016 audit. Manager submitted close out documents for reimbursement for the Florida Forest Service's Urban and Community Forestry Grant Program. Attended P&Z and Code Board this week. Continuing to work with H2O and FEMA regarding our FEMA reimbursement, which is at the CRC Review level and is now being reviewed for final approval. Once approved, it is sent to the State of Florida for review, approval and payment.

Wishing everyone a safe and happy Memorial Day Weekend!